



## Licensing Policy Highlights

- All bottles must come fully prepared and labeled (name and date), each day. Legally we cannot prepare any bottles. Bottles will be stored in the fridge, and warmed when needed.

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- Lunch must be fully prepared, cut up and ready to eat. Be sure to put an ice pack in your child's lunch box. We will no longer be storing any child's personal food (on fridge or shelves). Lunches will be stored in cubbies.

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- A morning and afternoon snack will be provided by TCC each day. Please note that morning (9:00am) snack is meant to be a snack, not a meal. Be sure your child has eaten an adequate breakfast before arriving at TCC.

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- All your child's items must fit in their cubby. Ex: a canvas bag with two changes of clothes and a spare jacket is sufficient. Their lunch and papers will also need to fit in the cubby each day. We cannot store anything more than what I've mentioned; due to space limitation.

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- Please be sure to sign your child in and out each day. This is a legal requirement and also helps us to keep track of billing, etc. Each child may not exceed a 9 hour day.

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- Please be sure to have your child fully dressed for their day; adequate clothes and shoes for the weather. Infants under one year old may wear pajama type one piece outfits; otherwise pajamas would only be allowed on designated "pajama days".

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- Please be aware that afternoons (1:00pm-3:00pm) are a "do not enter zone" in preschool napping area. We are trying to keep this space quiet.

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- Children are not permitted to sleep in strollers or car seats, at any age and for any reason. This is a very important licensing restriction. I know it seems inconvenient to have to take a sleeping infant out of their car carrier, but we must do that immediately once your child has been dropped off. If you'd rather keep your sleeping child with you, and bring when they awake, that will be fine.